



Return Goods Authorization

7201 Snider Road Mason, Ohio 45050-9601
(513) 573-1900, (800) 45-BASCO
(888) 405-2726 Fax

Authorization Number							
Rep's Initials		Month		Day		Year	

Company _____ Customer No: _____

Address _____

Contact Person _____ Phone Number _____

Prepared By _____ C.S. Rep _____

Return Via:									
QTY	UNIT #	Return Code	Order Number	Invoice Number	Carton Date	Is Carton Factory Sealed?	List Price	(X) Multiplier	CREDIT
Reason for Return:									
Reason for Return:									
Reason for Return:									
Reason for Return:									
Reason for Return:									
Reason for Return:									

Terms:

- Material returned to Basco must be accompanied by an authorized RGA and Return Label.
- Material returned without authorization is the property of Basco and will be disposed of.
- Material must be prepaid to our factory, unless otherwise stated.
- Material exceeding one year from date of purchase will not be considered for credit.
- No credit will be issued on KD units, installed units, or less than complete units.

Credit Due:

Return Code

A. Customer Cancelled
B. Ordered Incorrectly
C. Overstock
D. Other (fill out "Reason for Return")

I have reviewed and agree with the information above.

 Signature of Customer Date